
Actions identified following the meeting of the LMWG – 1 May 2018

Summary of Aims

It is the aim of the Plas Menai Health Centre GP Partners to bring together an effective, cross agency, mostly community based group of individuals to work together with the clear aim/objective of reducing the burden/impact of the Llys Meddyg Surgery closure to the local patient population and relevant health provider group. Specifically, four key areas of impact have been identified during the patient engagement/consultation exercise which formed our key discussion themes this morning. They are:

1. Transport;
2. Community Pharmacy;
3. Car Parking;
4. Access to services.

Agreed Actions

In respect of each key theme we agreed on the following actions.

1. **Transport**
 - 1.1 Community to be canvassed for expressions of interest in respect of Voluntary Driver Roles[s] to gauge the level of active interest;
 - 1.2 A Transport Technical Group [TTG] to be formed to discuss options and plan out activity;
 - 1.3 Proposals from the TTG to be fed back to the LMWG prior to 1 June 2018 for agreed decision making.
2. **Community Pharmacy**
 - 2.1 The practice agreed to support the present status quo in respect of community pharmacy activity generated through the Health Centre;
 - 2.2 The practice agreed to meet with the Penmaenmawr Pharmacy provider to sure up processes;
 - 2.3 In the mid-term the practice agreed to support any new initiatives and invited the BCUHB to assist an engagement with stakeholder parties that would benefit the cause.
3. **Car Parking**
 - 3.1 Following an assessment by the LMWG of the Penmaenmawr Road traffic flow and parking risk it was agreed to convene a Car Parking Technical Group [CPTG] to inform the practice and other stakeholders of the options available to enhance the current 'front of practice' car parking arrangements;
 - 3.2 The practice agreed to undertake a review of the rear car park and where necessary apply reconfiguration, demarcation and signage.
4. **Access**
 - 4.1 The practice will continue its project to reconfigure its clinic arrangements with specific thoughts to three areas. Specifically, Extended hours, all day clinics and designated patient cohort clinics [meeting the needs of impacted patients];

- 4.2 The Patient Engagement Group will be kept informed of progress on this theme and where appropriate will be asked to provide thought.

Finally and regarding an important theme which sits outside the impact area is that of communication. The LMWG discussed the need for clear and timely communication to the patient population. We discussed the various communication platforms both currently in use and those within the practice under development. We agreed that the practice utilise all appropriate communication platforms in aiding the circulation of key messages. It was also agreed that the Plas Menai Health Centre website be announced/publicised as live by the closure of this week.

Technical Groups

Each Technical Group will be formed with the following individuals:

1. **Transport Technical Group [TTG]** – Meeting date/time: **Monday, 21 May 2018 at 9.30am.**
 - a. Gethin George [Cyngor Conwy]
 - b. Cllr Jason Edwards [Penmaenmawr Town Council]
 - c. Cllr Penny Andow [Llanfairfechan Town Council]
 - d. Geraint Davies [Cluster Lead]
 - e. Michelle Clark [Community Transport] – *Further technical support to be provided from the Red Cross to be arranged by Michelle*
 - f. Representative from Welsh Ambulance Service Transport – **Jane Jones to source**
 - g. Richard Marriott [Plas Menai Business Manager]
2. **Car Parking Technical Group [CPTG]** – Meeting date/time: **Monday, 21 May 2018 at 1pm.**
 - a. Gethin George [Cyngor Conwy] – *Further technical support to be provided from the Cyngor Conwy offices*
 - b. Cllr Jason Edwards [Penmaenmawr Town Council]
 - c. Mayor Andrew Hinchcliffe [Llanfairfechan Town Council]
 - d. Richard Marriott [Plas Menai Business Manager]

Next meeting of the LMWG

It is proposed that the next meeting of the LMWG be held at the Plas Menai Health Centre on **Wednesday, 23 May 2018 commencing at 9.30am**. It is proposed that all present today be in attendance to learn of the technical groups progress and proposals and to gather additional information relating to the progress of other key areas of work.

Again – thank you so much for your support and attendance.

Richard,

Business Manager
On behalf of the GP Partners