

**Meeting of the PEG Llys Meddyg/Gyffin Surgeries
Tuesday 9th August 2022. 18.00 hours via Teams**

Agenda

- 1. Attendees**
- 2. Apologies for absence**
- 3. Declaration of potential Conflict of Interest**
- 4. Approval of minutes of the previous meeting held on 14th June 2022 - attached**
- 5. Matters arising from the minutes not on the agenda**
 - a) Chris Simpson, Tony and Ann Heywood's resignations
 - b) Approval of minutes in Welsh – attached minutes of meetings held on March 1st and 15th, April 19th and June 14th 2022
- 6. Report from Business Assurance Lead**
 - a) Report
 - b) Integrated Hub access
- 7. Review of present PEG documents**
 - a) Adoption of mission statement - attached
 - b) **SF's** summary from 2nd website proposal meeting – attached
 - c) Spreadsheet of PEG website assessment – collated by **RM**
 - d) Approval of home visit document – attached
 - e) Removal of **CS's** security document

Documents in Progress

 - i) Background to appointments
 - ii) Suggestions for future documents
- 8. Review of present PEG activities**
 - a) Access workgroup
 - b) Suggestions of other activities
 - c) Informal meeting with practice personnel from Llys Meddyg and Gyffin
- 9. Any other urgent business**
- 10. Task List**
- 11. Date and Time of next meeting October 11th 18:00-19:00**

