

Meeting of the PEG Lllys Meddyg/Gyffin Surgeries
Tuesday 11th October 2022 18.00 hours St Mary's Church Hall,
Conwy

Agenda

- 1. Attendees**
- 2. Apologies for absence**
- 3. Declaration of potential Conflict of Interest**
- 4. Approval of minutes of the previous meeting held on August 9th 2022 - attached**
- 5. Matters arising from the minutes not on the agenda**
 - a) Carol Williams resignation
- 6. Report from Business Assurance Lead**
- 7. Review and approval of present PEG documents**
 - a) Role of Chair and Secretary of the PEG - attached
 - b) Election process for new Chair and Secretary - attachedDocuments in Progress
 - i) Background to appointments - on hold
 - ii) Suggestions for future documents
- 8. Requests for nominations for Chair and Secretary**
- 9. Review of present PEG activities**
 - a) Involvement with the website design – attached report of meeting 21st September
 - b) Suggestions of other activities
- 10. Any other urgent business**
- 11. Task List**
- 12. Date and Time of next meeting December 6th 18:00-19:00 hours**